



जवाहरलाल नेहरू एल्युमीनियम अनुसंधान विकास एवं अभिकल्प केन्द्र नागपुर

JNARDDC

JAWAHARLAL NEHRU ALUMINIUM RESEARCH DEVELOPMENT & DESIGN CENTRE, NAGPUR

Autonomous Body, Ministry of Mines, Govt of India



Amravati Road, Wadi, Nagpur 440023, INDIA | Phone: 91-7104-220701 / 220476 / 220017

Email: aao@jnarddc.gov.in / director@jnarddc.gov.in | Website: www.jnarddc.gov.in

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Ref No. 29/JNARDDC/S&P/2026-27/E-25(I)

Date: 21/08/2026

To,

Registered HPCL/BPCL/IOCL OEMs or their Authorised Dealers

Subject: Invitation of Bid in sealed envelope

Dear Sir/Madam,

JNARDDC invites bids from registered **HPCL/BPCL/IOCL OEMs or their Authorised Dealers** through a **Single Bid System**. The Tender Terms & Conditions and Scope of Supply are given in **Annexure-1**.

Description of Item	Details
Empanelment of Gas agency for supplying L.P.G. Gas Commercial Cylinders 19KG To 47.5KG	As per Annexure 1 attached

You are therefore requested to submit your **competitive offer in a sealed envelope** in the Tender Box kept at the Security Room, JNARDDC, **on or before 05/09/2026, Saturday up to 18:00 Hrs.**

Opening Date: 07th September 2026 (12.00 Hrs) by purchase committee of JNARDDC

The tender in the prescribed format shall be submitted offline in the Tender Box only. No bid shall be accepted through e-mail or any other mode. The tender document is also available on the JNARDDC website: <http://www.jnarddc.gov.in>

EMD: **Not applicable**

The tender shall be submitted in a sealed envelope, duly signed and rubber-stamped on each page.

For any queries/clarifications, please contact us at:

Email: purchasejnarddcnagpur@gmail.com / purchase@jnarddc.gov.in

सधन्यवाद,

आपका आभारी,

(अक्षय कांबळे)

S/d

सं. सलाहकार (प्रशासनिक)

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“Annexure - 1”

SCOPE OF SUPPLY FOR ITEM “L.P.G. GAS COMMERCIAL CYLINDERS 19KG TO 47.5KG”.

Terms and conditions

1. **OEM/Authorised Dealer:** Bidder should be either OEM or authorised dealer & should submit supportive documents accordingly in their bid. OEM shall submit declaration on their letterhead being OEM and Authorised dealer shall submit valid authorized dealership/partnership certificate issued from their OEM. Bid offer other than OEM/Authorised dealer shall not be acceptable. Only **HPCL/BPCL/IOCL OEMs or their Authorised Dealers** shall be eligible to participate in the bid.
2. **Delivery Period :** The firm shall supply filled LPG cylinders to JNARDDC for **door delivery as-and-when-required basis** for a period of five years. The delivery period may be re-fixed/extended if JNARDDC is unable to consume the required quantity within the above period.
3. **LPG Cylinders supply :** Firm shall supply their own filled cylinders of capacity 19.0 to 47.5 KG LPG. Firm shall collect the empty cylinders while supplying filled LPG cylinders from JNARDDC.
4. **Supply & collection:** The firm shall be intimated in advance by JNARDDC/Store, and accordingly, the firm shall supply filled LPG cylinders (standard commercial cylinders) on an **as-and-when-required basis**, as per the requirement of JNARDDC. If the requirement is communicated in the evening, the firm shall ensure delivery of the filled LPG cylinders **positively by 12:00 noon on the following day**. Damaged or leaking cylinders shall not be accepted, and the firm shall replace such cylinders **free of cost**. Any delay in supply may be considered as poor performance on the part of the firm.

Presently, the consumption of LPG is approximately **10–12 filled LPG cylinders of 47.5 kg capacity per month**. However, the actual requirement/consumption may vary depending on operational requirements. The firm shall be **bound to supply the required quantity as and when required by JNARDDC**, within the stipulated delivery period.

5. **Loading & Un-loading:** Firm shall be responsible for loading & un-loading of cylinders including transportation.
6. **Safety norms:** Firm shall follow all the standard safety norms for supply of the filled cylinders of LPG Gas as per Gas Cylinder Rule 2016.



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7. **RSP (Retail sale price) :** Firm shall submit current month RSP (Retail sale price) from their OEM in their bid offer. Firm also has to submit RSP of their OEM for any of the month(s) as per the JNARDDC requirement during processing of the case.
8. **Security deposit & Rental charges:** JNARDDC will not provide security deposit & rental charges for supply of LPG gas cylinders.
9. **Price Variation clause:** PVC shall be applicable for supply of filled LPG gas cylinders. The rates of LPG cylinders are governed by Govt of India & subject to change as per revision of rates by MOP & NG, Govt of India. Firm has to submit their OEM's circular i.e. HPCL/BPCL/IOCL with every bill for claiming payment as per revised rate by MOP & NG, Govt of India for upward as well as downward revision without fail. Revised rates as per MOP & NG, Govt of India shall be applicable for the supply of filled cylinders for that period only. Payment shall be made **monthly on the basis of the actual quantity of cylinders supplied**, against submission of the bill along with requisite documents, such as tax invoice, bank mandate, delivery challans, etc.
 - a. **Calculation of price as per PVC :** Price variation will be calculated on the basis of discount % offer by firm on RSP in their bid offer. Payment will be made accordingly till completion of the supply order qty & also for D.P. extended period and for option clause quantity if operated.
 - b. **For Example :** RSP for the month March, 2024 is Rs. 96.90 per Kg (as per OEM circular)
 - i. If L-1 firm offered discount @ 5% on RSP in the bid, then value will be: Rs 92.055 (discount will be calculated as per the price quoted by firm against RSP of that particular month
 - ii. In next month if revised RSP is Rs. 100.00 per Kg (as per OEM circular), then revised rate for bill for that supply will be: Rs 100 – 5% discount (100 x 5/100) = Rs. 95.00/Kg for payment to the firm.
 - c. **Bids Without Discount on RSP:** In case a firm participates in the bid without offering any discount on the RSP and proposes to charge any additional agency charges, handling charges, service charges, or any other charges, the L-1 bidder shall be determined based on the lowest overall applicable charges, including such additional charges. Firms offering nil or minimum additional charges shall be considered accordingly for determination of L-1
10. **Storage facility:** Firm should have storage facility of min 50 filled LPG cylinders at their end & shall maintain the buffer stock as to avoid critical situation & fulfil the supply requirement as per JNARDDC demand.
11. **PESO Licence :** Firm shall submit valid licence or CCOE (Chief Controller of Explosives) issued by PESO (Petroleum & Explosive Safety Organization) with their bid offer.



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12. **Preference for Previous Government Orders:** Preference **may be** given to bidders having successfully executed **higher-value Government LPG supply orders**, subject to meeting the applicable RSP and other bid conditions.
13. **Local Presence:** The bidder shall have a **registered office and authorised dealership in Nagpur** to ensure prompt supply, replacement, and coordination with JNARDDC.
14. **Weight of the LPG cylinder:** Weight of the filled cylinder should be minimum between 19.0 kg to 47.5 kg as per the capacity of LPG cylinders supplying by firm. Filled cylinders shall not be acceptable if found with less than the weight & firm shall arrange for free replacement.
15. **Required Documents:** Authorized dealership/partnership certificate issued from their OEM, GSTN Certificate, Copy of PAN, PESO Licence, Office rent or ownership agreement along with latest electricity bill, Current month RSP (Retail sale price) on OEM letterhead, Price Bid in sealed envelope.
16. JNARDDC is having LOT type LPG manifold system installed. So, firm shall supply LOT (Liquid Off take) type LPG cylinders.
17. Firm shall submit acceptance of this scope of supply duly signed & stamped along with their bid along with required documents.