


जवाहर लाल नेहरू एल्युमिनियम अनुसंधान विकास एवं अभीकल्प  
केन्द्र (जे.एन.ए.आर.डी.डी.सी), नागपुर

	<p>Jawaharlal Nehru Aluminium Research Development and Design Centre (An Autonomous Body under Ministry of Mines, Govt. of India) Opp. Wadi Police Station, Amravati Road, Wadi Nagpur- 440023</p>
<b>Advt. No. 01/2017</b>	<b>Dated : 12<sup>th</sup> Aug. 2017</b>
<b>VACANCY CIRCULAR</b>	
<p>JNARDDC, a Centre of Excellence and an autonomous body under Ministry of Mines, Government of India, invites application from eligible Indian nationals for the following posts</p>	
<p><b>Scientific Assistant -II : - {Level 5} (Basic Pay: Rs 29,200) – One post</b> <b>Un-reserved (UR)</b> (Age - 30 years) <b>Essential :</b> B Sc / Diploma in Engineering / Technology of three years duration plus three years relevant experience.</p>	
<p><b>Scientific Assistant - I : {Level-4} (Basic Pay : Rs 25,500) – One post</b> <b>Scheduled Tribe (ST)</b> (Age - 25 years) <b>Essential :</b> B Sc / Diploma in Engineering / Technology of three years</p>	
<p><b>Attendant / Peon-cum-Messenger : { Level 4 } ( Basic Pay : 25,500) – One post</b> <b>UR/PH- Orthopedically Handicapped (OH)</b> (Age – 28 years) <b>Essential :</b> SSC with one year experience</p>	

**How to Apply :**

Complete application strictly in below prescribed format duly typed and complete in all respects, along with a fee of **Rs. 250/- by DD** drawn in favour of J.N.A.R.D.D.C payable at Nagpur together with attested copies of certificates & testimonials and a recent passport size photograph to be sent to the **Asst Admin Officer, JNARDDC, Opp. Wadi Police Station, Amravati Road, Wadi, Nagpur-440023 within 21 days from the date of publication of this advertisement.** Candidates belonging to **SC/ST** communities and **(OH)** Orthopedically Handicapped category are exempted from payment of application fees.

Applications received after the due date will not be considered and no communication thereof will be entertained. Applications will be treated in strict confidence. Short-listed candidates may have to attend a Skill test / written test at JNARDDC, Nagpur.

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**General Conditions for Advt No 01/2017 (August-2017)**

- 1) The candidates recruited shall be on probation as per rules.
- 2) The candidate shall be confirmed in that post after successful completion of the period of probation as per rules based on assessment.
- 3) In addition to Basic pay the candidates selected will be eligible for DA,HRA, Transport Allowance and other allowances and benefits as per Central Govt Rules as applicable to JNARDDC employees.
- 4) Candidates working in Government /Semi-government/ Public Sector undertaking should send their application through proper channel or alternatively they are to submit "No Objection Certificate" from their employer at the time of interview compulsory.
- 5) Reservation in posts for the SC/ST/OBC/OH will be as per the Rules of the Government.
- 6) The age limit for various posts is specified in above sheet. However, age relaxation for Scheduled Caste/Scheduled Tribes, Physically Handicapped and Ex-Serviceman will be made in line with the Government of India Orders.
- 7) Candidates belonging to Scheduled Caste, **Scheduled Tribe (ST)**, Other Back-ward Class and Physically Handicapped (**OH Category**) will have to submit the caste / handicapped certificates (indicating percentage of permanent physical impairment – disability certificate along with photograph of the orthopedically handicapped candidate) in the form prescribed by the Central Government, duly signed by the competent authority **along with the validity certificate at time of interview.**
- 8) Outstation candidates called for final skill test / written test will be reimbursed sleeper class return rail tickets by the shortest route strictly on the production of the ticket/proof for the transit fare travel in India only. Candidates must produce original certificates at time of interview for travel fare in India.
- 9) Only one application will be accepted in an envelope. Candidates willing to apply for more than one post are requested to submit separate application for each post.

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10) The decision of the Director, JNARDDC will be final in all the matters related to the above appointment. The courts of Nagpur shall be relevant jurisdiction for any disputes related to the above recruitment.

11) Any misleading or wrong information submitted by the candidate will lead to termination of his candidature including his appointment at any stage.

**12) Format of the application to be used is given in the next page.**

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**CANDIDATES ARE REQUESTED TO DOWNLOAD THE FORMAT GIVEN BELOW  
FOR RETYPING AND FILLING UP TE FORMAT : PLEASE TYPE THE FORMAT  
CAREFULLY SO THAT DATA CAN BE UPLOADED PROPERLY**

**Format of Application to be submitted after fresh alignment**

1.Post applied for :	2. Name in Full :	3 Father's / Husband's Name :
4. Date of Birth :	5. Age as on 30.07.2017 :	6. Present postal address along with email and cell no
7 Permanent Address	8 Whether belongs to SC/ST/OBC/OH	7. Details of Demand Draft : No : _____ / Branch _____ <b>Write your name on the back side of the DD.</b>

9.. Educational Qualifications :

Name of the Examination Passed	Year of Passing	Name of the boar/University	Subjects Studied	Percentage of marks obtained
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10. Experience if any

Name of the organization	Post held	Period of Service	Scale of pay and total emoluments	Nature of Duties in brief
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**11. Name and Address of the three References to whom reference can be made by the Centre**

**12. List of Certificates of qualification & experience enclosed are :-**

(i)..... (ii)..... (iii) ..... (iv)..... (v)..... etc

I hereby declare that the above facts and statement are true to the best of my knowledge and belief and I understand that any mis-statement and suppression of facts, if any, noticed subsequently will subject to immediate dis-qualification / dismissal in case I am selected for the post.

**Date**

**Place**

Signature

(With Name of the candidate)