

जवाहर लाल नेहरू एल्यूमिनियम अनुसंधान विकास और अभिकल्प केंद्र,  
स्वायत्त निकाय (खान मंत्रालय), भारत सरकार, अमरावती रोड, वाडी, नागपुर -440023 : [www.jnarddc.gov.in](http://www.jnarddc.gov.in)

JNARDDC, Autonomous Body (Ministry of Mines), Gol, Amravati Road, Wadi, Nagpur-440023

### Advertisement with complete terms & conditions



**Jawaharlal Nehru Aluminium Research Development and Design Centre**  
(An Autonomous Body under Ministry of Mines, Govt. of India)  
**Opp. Wadi Police Station, Amravati Road, Wadi, Nagpur - 440 023. [www.jnarddc.gov.in](http://www.jnarddc.gov.in)**

**भर्ती सूचना/Recruitment Notice - JNARDDC**  
**Advt. No. 01/2021 (April 2021)**

JNARDDC, Nagpur, a "Centre of Excellence" for research in the field of bauxite, alumina and aluminium, invites applications from Indian Nationals for the following posts.

Post	No. of post & reservation status	Pay Matrix Level as per 7th CPC	Upper age limit (as on the date of issue of this advertisement)	Essential Qualification and Experience
Scientific Assistant - II	One - UR	Level-5 (₹ 29200-92300)	30 years	B.Sc./Diploma in Engineering/Technology of three years duration or Equivalent with three years relevant experience
Scientific Assistant - I	One - EWS	Level-4 (₹ 25500-81100)	25 years	B.Sc./Diploma in Engineering/Technology of three years duration or Equivalent
Senior Purchase cum Store Assistant	One - UR	Level-5 (₹ 29200-92300)	28 years	Graduate preferably B.Com. with 3 years of service in Purchase & Stores
Junior Assistant	One - OBC	Level-2 (₹ 19900-63200)	28 years	Graduate; with typing speed of 40 wpm/Certificate in Computers

Applications have to be submitted online only. Detailed terms and conditions are available in the Centre's website [www.jnarddc.gov.in](http://www.jnarddc.gov.in) under the sub-head Career. Application fees is ₹ 500/- (SC/ST/PWD/Ex-Servicemen candidates are exempted from payment of fees).

**The last date for submission of online applications is 10.05.2021.**

### TERMS & CONDITIONS for Advt No 01/2021 (April-2021)

- 1) The category and age limit for various posts is specified in the advertisement. However, age relaxation (if any) for Scheduled Caste / Scheduled Tribes / Other Backward Class, Economically Weaker Section, Persons with Disability and Ex-Serviceman will be applicable as per Central Govt Rules.
- 2) Candidate applying under a particular caste / category shall be eligible to apply only if he / she is having the caste / category certificate on the date of issue of this advertisement viz 17<sup>th</sup> April 2021. No change in category will be allowed after submission of the online form.
- 3) The upper age limit shall be reckoned on the date of issue of this advertisement. Higher age limit is relaxable at the discretion of the Appointing Authority in the event of persons having higher qualifications/experience.

### Mode of selection

- 4) The selection process will consist of two rounds. Round 1 – Skill /Trade Test & Round 2 – Written test.
- 5) Eligible candidates shall be shortlisted and called for skill test. The details of skill/trade test and its schedule shall be available on the website after short-listing. Candidates who qualify in the skill/trade test shall be called for a final written test. The number of candidates to be called for written test shall be as per the rules of JNARDDC and decision of the appointing authority will be final.
- 6) For the post of Scientific Asst. I & II, the written test shall comprise of 100 marks question paper (MCQ) consisting of General Knowledge, Physics, Chemistry, and Maths of science graduation level / equivalent. There will be negative marking of  $\frac{1}{4}$  marks (0.25 marks) for each incorrect answer..
- 7) For the post of Junior Asst. & Sr. Purchase cum Stores Asst., the written test shall comprise of 100 marks question paper (MCQ) consisting of English, GK & Current Affairs, Quantitative Aptitude and General Intelligence & Reasoning of graduation level / equivalent. There will be negative marking of  $\frac{1}{4}$  marks (0.25 marks) for each incorrect answer.
- 8) The skill/trade test will be only of qualifying nature and marks in skill test will not be added for further selection process. The final selection will be based on the marks of written test only.
- 9) Candidates working in Government / Semi-government / Public Sector undertaking can submit advance online application. However, they should submit “No Objection Certificate” (NOC) from their employer at the time of written test or before joining the post (in the event of selection).
- 10) Candidates belonging to Scheduled Caste (SC), Scheduled Tribe (ST), Other Back-ward Class (OBC), Persons with Disability (PWD), Economically Weaker Section (EWS) and Ex Serviceman (ESM) will have to submit the caste / category certificate in the format prescribed by the Central Government, issued by the competent authority. Persons belonging to OBC have to submit a valid “non-creamy layer” certificate from the competent authority at the time of written test or before joining the post (in the event of selection).

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- 11) All original certificates and testimonials shall be verified at time of written exam.
- 12) Outstation candidates called for round-2 viz Final written test will be reimbursed sleeper class return rail fare by the shortest route, strictly on the production of the ticket/proof for the transit fare travel in India only.

### How to apply:

13) Submission of application is **ONLINE ONLY**. Candidates willing to apply for more than one post are requested to submit separate online application for each post. The link for online submission of application will be available on the website [www.jnarddc.gov.in](http://www.jnarddc.gov.in) under the sub-head career. It consists of the following 6 sections to be filled up online.

Section 1 - Post Applied for

Section 2 - Personal Details

Section 3 - Qualification Details

Section 4 - Details of working experience

Section 5 - Application & Documents Upload as below :-

#### Passport photo upload

Recent passport size photo (Upload scanned image file Size upto 10 MB)

Note :- The name of your image file should be in following format

Firstname\_Surname\_Postname\_PHOTO\_Mobile number

#### Application Upload

Application format as given in website with Signature (Upload scanned pdf file Size upto 10 MB) Note :- The name of your PDF file should be in following format

Firstname\_Surname\_Postname\_APPLICATION\_Mobile number

#### Documents Upload

Candidate should upload one single pdf file (Size upto 100MB) consisting of documents in following sequence.

1. 10th Mark sheet
2. 12th Mark sheet
3. Diploma Marksheet & Certificate
4. Graduation Mark sheet & Certificate / Degree
5. Post Graduation Mark sheet & Certificate
6. Other qualification (Mark sheet and certificate)
7. Experience Certificate
8. Category certificate (SC / ST / OBC / PWD / EWS / ESM )
9. Copy of Fees paid
10. Aadhaar Card

Note :- The name of your PDF file should be in following format

Firstname\_Surname\_Postname\_Mobile number

Section 6 - Application Fess Details

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JNARDDC, Autonomous Body (Ministry of Mines), Gol, Amravati Road, Wadi, Nagpur-440023

- 14) After filling up the online form, candidates have to upload pdf of the following documents before clicking the final submit button.
- i. Application format with their photo and signature (pdf file). Format is available on the website [www.jnarddc.gov.in](http://www.jnarddc.gov.in) under the sub-head career.
  - ii. All certificates and testimonials relating to qualification, experience, caste / category and others should be scanned and uploaded as a single pdf file.
- 15) Any misleading or wrong information submitted by the candidate will lead to termination of his candidature including his appointment at any stage.
- 16) **HARD COPIES OF APPLICATIONS WILL NOT BE RECEIVED**. Candidates have to apply online only. Application submitted after the due date will not be considered and no communication thereof will be entertained. Applications will be treated in strict confidence.

### Application fees

17) Application fees shall be Rs.500/- (Rupees Five Hundred only). However, SC / ST / PWD / ESM candidates are exempted from payment of application fees. **For all other categories the candidature shall be rejected in the absence of application fees.**

The application fee has to be paid by RTGS / NEFT / any online mode to the following account.

Beneficiary	Jawaharlal Nehru Aluminium Research, Development & Design Centre (JNARDDC)
Current A/c no.	<b>39952916385</b>
Bank	State Bank of India, Ravinagar Branch, Nagpur.
IFSC code	SBIN0007504

The details of fees paid (URT no., date of online payment, name of bank / payment gateway) has to be submitted while filling the online form.

### Remuneration and terms of appointment

- 18) The candidates recruited shall be on probation as per JNARDDC rules.
- 19) In addition to Basic pay, the candidates selected will be eligible for DA, HRA, Transport Allowance and other allowances and benefits as per Central Govt Rules as applicable to JNARDDC employees.
- 20) The decision of the Appointing Authority will be final in all the matters related to the above appointment. The courts of Nagpur shall be relevant jurisdiction for any disputes related to the above recruitment.

**OPENING DATE OF SUBMITTING ONLINE APPLICATION IS 17<sup>th</sup> April 2021 (09.00 Hrs)**

**LAST DATE OF SUBMITTING ONLINE APPLICATION IS 10<sup>th</sup> May 2021 (18.00 Hrs)**